

**ADMISSION TO M.Ed. COURSE FOR
THE SESSION, 2017-2019**

INFORMATION BROCHURE

**DIRECTORATE OF TEACHER EDUCATION AND
SCERT : ODISHA : BHUBANESWAR**

DURATION AND WORKING DAYS OF THE COURSE :

Duration : The M.Ed. programme shall be of a duration of two academic years

Working Days : There shall be at least 200 working days each year exclusive of the period of admission and inclusive of classroom transaction, practicum, field study and conduct of examination. The minimum attendance of students shall be 80% for theory classes and practicum, and 90% for field attachment.

1.0 Institutions and Intake :

Admission to two year M.Ed. Course for the session 2017-2019 shall be made in the following Teacher Training Institutions:

Sl. No	Name of the Institution	Intake
1.	RNIASE, Cuttack	50
2.	Dr. PMIASE, Sambalpur	50
3.	DPIASE, Berhampur	50
4.	NDWCTE, Bhubaneswar	50
5.	NKC CTE, Angul	50
	Total	250

2.0 Distribution of Seats :

a)

Sl. No.	Category	% of Reservation	Total Seats to be allotted	PH (3%)	Balance
1.	SC	16.25	41	01	40
2.	ST	22.50	56	02	54
3.	SEBC	11.25	28	01	27
4.	Unreserved	50.00	125	04	121
	Total	100%	250	08	242

b) Distribution of seats under each category:

Total seats in each category shall be distributed between Arts and Science discipline candidates on 50:50 basis.

If the available seat in any category of Arts / Science happens to be odd number in such cases benefit shall go to the candidates having higher career marks either in Arts / Science category.

3.0 Interchange of Seats :

- In case of non-availability of eligible candidates in Science / Arts Groups interchange of seats as per social category shall be permitted.
- In case of non-availability of eligible candidates in any one PH category (VI, HI, OH) Categories, the vacant seats will be filled up by the other PH category candidates.
- **The seats earmarked for special reserved candidates shall be converted and added to total number of seats for admission if the specific categories of candidates are not available**

- Interchange of seats among the institutions keeping the total seat allotted to different categories intact shall be permitted.
- In no case SC / ST vacant seats shall be filled up by candidates from other categories

4.0 Eligibility :

The candidates must fulfill all the eligibility conditions given below :

4.1 She / he must have passed Bachelor Degree in Education (B.Ed., BA B.Ed., B.Sc. B.Ed.) from any recognized University having minimum **55% marks in aggregate in case of General candidates and 50% of marks in aggregate in case of SC, ST, SEBC and PH candidate.**

4.2 The candidates who have passed the qualifications from any universities outside Odisha are required to produce the Equivalency Certificate during the time of Counselling and Admission.

4.3 She / he must have passed Odia as MIL up to HSC level or any such equivalent or higher examination or have passed Odia as a subject in specific examination conducted by BSE, Odisha of HSC standard or should have passed HSC Examination of BSE, Odisha in Odia medium with MIL other than Odia. Such candidates who have passed HSC Examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of that school that they have passed HSC Examination in Odia medium.

N.B. : The Candidates who have appeared the last qualifying examination i.e. B.Ed. / B.A., B.Ed. / B.Sc. B.Ed. (whose results are yet to be published) are also eligible to apply with a pre-condition that their selection for candidature shall only be considered for admission if they secure the required percentage of marks as mentioned under eligibility criteria at Para 4.1 above during the time of Counselling.

4.4 There is no age limit for the Course.

4.5 Residential Certificate :

- The candidates must be permanent residents of Odisha. To that effect each candidate shall furnish a permanent residential certificate (issued after 30.06.2016) in the prescribed format issued in favour of him / her by the Tahasildar / Additional Tahasildar concerned

4.6 Caste Certificate :

- In case of SC, ST and SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar / Additional Tahasildar. **The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).**

4.7 For PH Candidates :

- Disability type-wise reservation of seats shall be made for the candidates under this category – Visual Impaired: 1%, Hearing Impaired: 1% and Orthopedically Handicapped: 1% as per Resolution No. 3404 – 2R / 1 – 3 / 2004/Gen dated 13.02.2006 of the GA Department, Odisha.
- The Visual Impaired and orthopedically handicapped candidates with disability of minimum 40% are eligible to apply.
- The Hearing Impaired candidates with disability of minimum loss of hearing of 40% or more are eligible to apply.
- Such candidates are required to submit PH Certificate issued in their favour in the prescribed form by District Medical Board. Candidates in possession of temporary disability certificate shall submit their latest renewal certificates. The candidates cannot claim reservation in two types of disabilities to fulfill the minimum percentage of disability.
- The selected candidates shall be referred immediately to the Appellate Medical Board constituted at SCB Medical College, Cuttack / MKCG, Berhampur (RDC Division-wise) for verification.
- **On the basis of the report of the Appellate Medical Board, the candidate who would be suggested by it having 40% or more than 40% disability shall be given admission. If the degree of disability shall found to be less than 40% by the Appellate Medical Board, the provisional selection of candidate under PH Category shall be cancelled.**
- However, such candidates shall pursue their studies within the existing facilities available in the institutions until special provisions are made for them.
- During examination, 20 minutes compensatory time per hour shall be allowed.
- If a candidate desires to take scribe of his own or wants the provision of a Scribe from the Examination Centre, he / she shall intimate the concerned Head of the Examination Centre one day before for making necessary arrangements.
- The Head of the Examination Centre shall verify the PH certificate of the candidate before allowing the candidate to use the Scribe as well as the identity proof of the Scribe, if arranged by the candidate himself.
- All PH candidates shall be allowed to give examination in the ground floor only.
- All other conditions mentioned in the letter No. WCD-DW1-Misc.1/2013 – 18357/CS (W&CD) dated 17.09.2013 shall be followed.

4.0 Modalities of Entrance Test :

- Selection for M.Ed. course shall be made through an Entrance Test.
- The test is common for all the candidates intending to take admission in M.Ed. course
- It would be of **100 marks with 100 questions** on the subjects covered at the level of Bachelor Degree in Education.
- Each question shall carry one (01) mark and shall be of multiple choice type.
- The duration of the test is 02 hours.

Issue of Admit Card : Admit Cards shall be issued Online. The candidates are required to take print out of the same and produce at the Examination Centre.

Negative Marking : The performance of the candidates shall be evaluated both on the basis of correct and incorrect responses recorded on the OMR sheet. **For every incorrect response, 0.25 mark shall be deducted from the marks secured by the candidate for correct responses. More than one response to a question shall be considered incorrect and negative mark will be awarded.**

After Entrance Test is over, the Scoring Key shall be made available in the web-site. The information regarding the availability of scoring key shall be made in SMS mode and will be published in the web-site.

Date and Time of Entrance Test : 09.07.2017 at 10.00 a.m. to 12.00 Noon

S Y L L A B U S

Subject Area	Marks	No. of Items
Basics of Education	20	20
Understanding the learner & learning process	20	20
Curriculum and curriculum transaction	20	20
Contemporary issues in school Education	20	20
Assessing the learner; Planning and management of school	20	20
Total	100	100

Subject	Detailed Content
Basics of Education	<ul style="list-style-type: none"> ▪ Understanding Education: Education as a process, Aims of Education, Ideas of Educational thinkers (Gandhi, Tagore, Dewey, Rousseau). ▪ Education in socio cultural context of India: Role of education in social control & social change. Education as an instrument for promoting national integration, Education for Democracy & Education for Globalization. ▪ Education for National Development: Education and national development, Education as an investment for Human Resource and Economic development. ▪ Education Policy imperatives: Constitutional provisions, NPE(1986,1992), RCFTE 2009, NCF-2005.
Understanding the learner & learning process	<ul style="list-style-type: none"> ▪ Understanding the child & Adolescent: Developmental tasks and role of teacher. ▪ Understanding differences between learners: Areas of differences, factors affecting differences. Understanding differently-abled learners. ▪ Methods of studying learner behavior- Test, Observation, Case study ▪ Understanding learning process:- Relevance and applicability of theoretical, Perspectives of learning – Skinner, Piaget, Vygotsky. ▪ Understanding higher mental processes of learning: Intelligence - Measurement of Intelligence, Creativity: Characteristics & process, Role of teacher in promoting creativity. ▪ Organising learning – Paradigms for organizing learning, modes of learning, Organizing learning in heterogeneous classrooms.

Curriculum and curriculum transaction	<ul style="list-style-type: none"> ▪ Curriculum: Concept, types, bases of curriculum, principles & process of curriculum development. ▪ Understanding teaching: Major shift in teacher education as per NCF - 2005, ▪ Teaching as a profession, professional ethics & accountability of teacher, ▪ Phases of teaching: Pre-active, interactive & post-active phase, teacher activities in different phases.
Contemporary issues in school Education	<ul style="list-style-type: none"> ▪ Equality & Equity in Education: Nature & forms of inequalities, inclusive education, provision for addressing inequalities – SSA, RTE Act, RMSA. ▪ Quality in Education: Strategies for enhancement of quality in School Education, Functions of NCERT, NCTE, NUEPA, for quality improvement. Role of teacher for quality education. ▪ Education for conservation of Environment: Protection and conservation of environment. Strategies for sensitizing learners towards protection of environment and its conservation.
Assessing the learner; Planning and management of school	<ul style="list-style-type: none"> ▪ Learning Assessment: CCE, Assessment of learning, Assessment for learning, Assessment as learning – its tool & techniques. ▪ Test construction: Characteristics of a good test. ▪ Statistics: Measures of variability, Correlation, Standard scores – Z score, Tscore, percentile. ▪ School Development plan & management, management of material, financial and human resources. ▪ Monitoring and Action Research: Mechanism of monitoring, conducting, reporting action research & follow up. ▪ Classroom Management: Components of class room environment and its management, types of learning resources in the class room and their management

How to obtain Information Brochure and Application Form :

- The Information Brochure and Online Application Form is available in the website : www.scertodisha.nic.in or www.scertodishaadmission.in
- Syllabus of the entrance examination is available in the website as well as in the Information Brochure.
- General and SEBC category candidates are required to pay **Rs. 400.00** (*Rupees Four Hundred only*). *SC and ST category candidates are required to pay Rs. 200.00 (Rupees Two Hundred Only)*. The candidates are required to make the payment through **Debit Card / Credit Card / Net Banking / Bank Deposit in Axis Bank**.

6.0 Instructions for the Candidates :

- 6.1** The candidates are required to take their seats in the Examination Hall 30 minutes before the commencement of the examination.
- 6.2** The candidates are required to occupy the seats allotted to them. The candidates are not allowed to change their seats or examination halls.
- 6.3** No candidate will be allowed to enter the Examination Centre and take examination after the commencement of the examination.
- 6.4** They are required to bring with them the Admit Card, Blue / Black ball point pen. No other document, textual materials, calculators or any other electronic

gadget, Log tables, Mobile Phone, plain papers etc. are allowed inside the examination hall.

- 6.5 They are not allowed to bring baggage / luggage to the venue of the examination. The Centre Superintendent shall not be responsible for the loss of any such belongings of the candidates.
- 6.6 Smoking, eating and drinking of tea, coffee, cold drinks etc. inside the examination hall are strictly prohibited.
- 6.7 The candidates will be given the OMR sheets, 15 minutes before the commencement of examination. They are required to fill up the particulars in the OMR sheet by using blue / black ball point pen only. Use of pencil or any other writing material is not allowed.
- 6.8 The test booklet will be supplied 3 minutes before the commencement of the examination. The candidates are not allowed to open the test booklets before the commencement of the examination.
- 6.9 In case of any discrepancy, they should immediately report the matter to the Invigilator.
- 6.10 The candidates are not allowed to leave the examination hall before the Answer Sheets are collected and counted by the Invigilator.
- 6.11 The candidates are required to strictly adhere to the rules of examination. Any candidate found to have resorted to unfair means or misconduct in the examination hall shall be expelled from the examination hall on the spot and his / her examination shall be cancelled. Criminal Proceedings may be initiated against the candidates misbehaving with the Invigilators and attempting to disrupt the conduct of examination.

7.0 Selection and Placement :

State Level Selection of all categories of candidates shall be made through **Entrance Test** on the basis of their marks secured in Entrance Test .

The result of the Entrance Test does not ensure the confirmation and guarantee of admitting the student to the Course as it is subject to verification of the authenticity and appropriateness of the documents.

Selection and placement of candidate shall be made purely on the basis of marks secured by him / her in the Entrance Test. Merit list shall be published on the basis of the result of Entrance Test both category-wise and subject-wise. In case of tie, the higher percentage of marks at B.Ed. / BA, B.Ed. / B.Sc., B.Ed. Level shall be taken into consideration. If the Marks at B.Ed. / BA, B.Ed. / B.Sc., B.Ed. Level becomes tie, in that case, the candidate who borns earlier will come first in the Merit List.

Placement of candidates will be made centrally through Counselling after verification of the original documents. There shall be no transfer of candidates throughout the admission process.

N.B. : The selected PH candidates shall be immediately referred to Appellate Medical Board, SCB Medical College, to verify the genuineness and authenticity of their disability. On the basis of the report of the Appellate Medical Board, the admission shall be given to the candidates suggested by it. The authority of the Appellate Medical Board shall be requested to submit their verification report within 15 days of time in order to ensure the admission of candidate.

8.0 Certificates / Documents to be submitted at the time of Counselling and Admission :

- Admission Fees as per Information Brochure
- Downloaded Intimation Letter
- Placement Letter
- CLC, in original
- Conduct Certificate, in original
- All Certificates and Marksheets in Original
- Equivalency Certificate in case of any Degree obtained from University outside Odisha
- Certificate of Headmaster of the school to the effect that he / she has passed HSC in Odia medium (in the cases who have passed from Board of Secondary Education, Odisha without Odia as MIL).
- Residential Certificate issued by Tahasildar / Additional Tahasildar.
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth
- PH Certificate in case of PH candidates
- Two recent stamp size colour photograph

N.B: Xerox Copies of all certificates / mark sheets shall be signed by the candidates in full.

9.0 Fees :

Heads of Collection	Amount	
	For 1 st year	For 2 nd year
Admission fees	61.00	--
Tuition Fees	726.00	726.00
Students Council	200.00	200.00
Caution Money (refundable)	300.00	--
Magazine	200.00	200.00
College Calendar	200.00	200.00
Identity Card	100.00	--
Game	400.00	400.00
Common Room	100.00	100.00
Dramatic Society	200.00	200.00
Community Fund	200.00	200.00
Garden Fund	50.00	50.00
Planning Forum	200.00	200.00
Library Development	500.00	500.00
Laboratory Development	400.00	400.00
Furniture and Electrical	600.00	600.00
Proctorial Record	50.00	50.00
Film and Photography	100.00	100.00
Students Welfare	50.00	50.00
Cultural Forum	250.00	250.00
Students Aid Fund	50.00	50.00
Field trip / Study tour	300.00	300.00
Seminar Fees	500.00	500.00
Institution Betterment Fee	660.00	660.00
Students' Insurance Fee	3.00	3.00
Total	6400.00	5939.00

However, in case of PH candidates as stated below, only tuition fees and admission fees will be exempted of the following categories of disabled students.

- *Blind students who have used Braille for studies.*
- *Deaf candidates with disability of more than 75%*
- *Orthopedically handicapped students with disability of more than 75%.*

Hostel Fees :

Hostel facilities are available in the institutes as mentioned in point No 1.0 except DPIASE, Berhampur.

Hostel Caution Money (Refundable)	Rs.300.00
Seat Rent Rs.55.00 p.m. to be collected in one lot for the entire session at the time of admission	Rs.55.00 per month for 12 months= Rs.660.00
Mess Advance (Refundable)	Rs.600.00
Electricity and Water charges	To be determined by the Principal as per consumption
Hostel Development Fee (Per annum)	Rs.500.00
Mess charges	Payable every month as determined by the Principal

10.0 Interpretation :

Interpretation of any of the rules of admission by the Director, TE and SCERT, Odisha shall be final and binding.

